



**Frost Farms Homeowners Association, Inc. (FFHOA)
Executive Meeting
October 28, 2020, 6:30 P.M. Virtual Meeting via Conference Call**

Meeting called to order at 6:41 p.m.

Attendees: Errol Saunders, Esther Collins, Darla Walls, Mark Jones, Jesse Ingram

I. FFHOA Meeting Minutes

The motion was made to accept the minutes from September 29, 2020 as presented; seconded and motion carried.

II. 2020-21 Board Treasurer

- a. The nomination for Mr. Jesse Ingram as Board Treasurer was rescinded due to Mr. Ingram voluntarily stepping down.
- b. A motion was made to nominate Darla Walls as Board Treasurer. The motion was seconded and motion carried.

III. Bookkeeper Scope of Work

The Board agreed to move forward with requesting bids for a bookkeeper. Chair, Mark Jones has requested bids and will provide update.

IV. Reassignment of Board Member Duties

The Board agreed to the reassignment of duties:

- a. Errol Saunders as Vice Chair will serve with Chair, Mark Jones to work on delinquencies.
- b. Secretary, Esther Collins and Chair, Mark Jones will share duties of checking mailbox twice a week, as well as compiling a new homeowners roster.
- c. Janelle Alves will be asked to head a welcoming committee.
- d. Jesse Ingram will serve to provide updates on Pleasant Run expansion as well as work with Mark Jones to provide a security plan.

V. Neighborhood Grant Program

- a. The motion was made to apply for the Neighborhood Grant Program. The motion was seconded and carried.
- b. The proposed usage for the grant will be to update our Guard Shack Alarm/security system.

VI. Board Goals 2020-2021

It was agreed that the goal of the 2020-2021 board is to get involved, build a better community and acquire more homeowner participation.

VII. Tentative Annual Board Meeting

A tentative date was set for December 10, 2020 for our annual FFHOA meeting. This meeting will be via zoom.

VIII. The meeting adjourned at 7:14 p.m.